



ONEIDA COUNTY COMMISSIONERS

BILL LEWIS, CHAIRMAN – BOB CHRISTOPHERSEN – KEN ELIASON

10 COURT STREET, MALAD, IDAHO 83252

Meeting minutes

September 13th, 2021

Commissioner Eliason was excused.

The meeting was opened with the Pledge of Allegiance and Prayer lead by Commissioner Christophersen. Commissioner Lewis called for a review of the agenda. No changes were made.

Commissioner Christophersen made the motion to approve the consent agenda consisting of the claim's approval and meeting minutes from August 23rd.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

The Local Highway Technical Assistance Council (LHTAC) offers training classes for road and bridge workers wanting to advance their knowledge base. Scholarship applications are available and will pay half of the tuition if awarded. All five new road and bridge workers have been signed up for two classes each in the road scholar program and the foremen has signed up for one class in the road master program. The request is to have the commissioners approve the scholarship applications.

Commissioner Christophersen made the motion to approve the scholarship applications for the road and bridge operators.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

A gravel contract with Garth Josephson was presented for review. The terms of the contract allow exploration and possible removal of gravel for county use, on a parcel of land north east of exit three on interstate 15, along the county frontage road. If gravel is removed from the pit the county would be required to place gravel on a private road along Old Highway 191 just south of Malad City and also provide maintenance along this road for the term of the contract which is five years.

Commissioner Christophersen made the motion to approve the gravel contract with Garth Josephson.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

The airport board applied for two grants with the Aeronautical division of the Idaho State Department of Transportation. Both grants were awarded to the county for the purpose of rebuilding the runway and taxi way. The first grant in the amount of \$1,601,130.00 will be applied to the runway and will require no money from the county. The second grant for \$331,000.00 will be applied to the taxi way and will require a county match for the same amount. The county match will be made through use of grinding and reusing the existing material from the project. Formal acceptance of the grants need to be made along with resolutions outlining the use and responsibilities. The commissioners discussed who would fill the role of project manager on behalf of the county and also who would be submitting the many reports. The Airport board suggested having Parker



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Venable fill this role and to work with the engineers and construction company once they have been selected. It was further suggested that board secretary Roxanne Albretsen could track and complete the many reports.

Commissioner Christophersen made the motion to approve two Idaho State grants for the airport in the amount of \$1,601,130.00 for the reconstruction of the runway and \$331,000.00 for the reconstruction of the taxi way.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

Commissioner Lewis made the motion to approve resolution # 2021-09-01 for the acceptance of the airport runway reconstruction grant and to approve resolution #2021-09-02 for the acceptance of the airport taxi way reconstruction.

Commissioner Christophersen seconded. Both commissioners approved and the motion carried.

Mike Hess asked the commissioners about signage for the new road leading east from the industrial park. This road was built with help from Mr. Hess as he donated the land and additional materials for the sub base. He stated that the road has been completed sufficient for traffic to use and he would like to see some signs giving direction to show the road as open for use. Suggestions are to place signs leaving the industrial park showing this more direct route to Interstate 15 and also to place signs near the freeway offramp to direct trucks to the industrial park via this new road. There would also need to be signs at both ends of the road showing trucks were to turn to access the industrial park or the freeway on ramp. It was stated that the State of Idaho would have to give permission and approval for signs on their property near the freeway entrance. Road and bridge will work on proper signage. It was also discussed that the exit from the industrial park had one remaining median in place. New arrangements were made to remove the median and fill in the void with asphalt. Hess Pumice will remove the median and the county will resurface with some cold mix.

Commissioner Christophersen made the motion to approve Hess Pumice removing the raised median at the entrance to the city industrial park and to have the county road and bridge resurface the area with cold mix. Commissioner Lewis seconded. both commissioners approve and the motion carried.

Department of motor vehicle – Assessor Kathleen Atkinson suggested increasing the administration fees from \$3.50 to \$4.50 per vehicle registration. The State statutes allow for county commissioners to set this fee for the purpose of covering the cost of employees.

Commissioner Christophersen made the motion to increase the vehicle administration fees from \$3.50 to \$4.50.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

Malad City building inspector contract – the current contract whereby the county would provide building inspections is paid on a percentage basis of the total approved expenses for the building inspector relative to the number of permits sold in the county as compared to the number of permits sold in the City during the previous 12 months. Investigation by the building inspector found that there are other instances where



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counties also contract with a cities. In the examples the inspector spoke about the county would receive 70% of the cost for the building permit and the city would keep 30%. It was suggested the Oneida County consider changing the terms of their contract with the city to mirror the 70/30 split. Commissioner Lewis expressed concern regarding the outstanding inspections on current building permits. The suggestion was made to charge a set fee of \$60.00 dollars per inspection for all current building permits.

Commissioner Christophersen made the motion to approve the contract change with Malad City to charge 70% of the permit fee for building inspections on new permits and to charge \$60.00 dollars per inspection for all current permits issued before October 1st, 2021.

Commissioner Lewis seconded. both commissioners approved and the motion carried.

Policy for the events center – Rhonda Neal presented information she had gathered regarding how other entities operate their building rentals. Commissioner Lewis suggested the issue be tabled until the next regular meeting when commissioner Eliason could attend and provide input.

Gymnastics in the events center – The commissioners were approached in the previous meeting with a request to allow gymnastics classes in the events center. The commissioners delayed a decision to allow time for investigation. They first discussed a fee structure and how to handle possible scheduling overlaps. The requestor understood that if a scheduling conflict arose that the gymnastics would be the first to be canceled. It was stated that they would like to use the facility once per week with each class taking about 4 hours to allow for several smaller sessions with groups of like abilities. It was suggested that a per hour fee be charged.

Commissioner Christophersen made the motion to allow gymnastic in the events center on a trial basis for one day per week at the rate of \$100.00 dollars per event with the understanding that other events will take precedence and that they will be responsible for cleaning up after each event.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

Excess property sale – Livingston auctions provided a contract at the request of the commissioners, to sell excess county property. The contract requires a 10% return to Livingston Auctions on all sales. The format for his auction is through the internet.

Commissioner Christophersen made the motion to approve the contract with Livingston Auctions to sell select excess county property.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

Samaria road signs – having discussed this topic for several meetings it was determined that a road study would be appropriate. Commissioners Christophersen committed to speak with the sheriff and set up a road study.

Emergency services grants have been awarded to the county and they commissioners have been in discussion as to how best they can utilize this money. Some of the items suggested include a lighted message board that



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could direct traffic around an incident or give warning of hazards. Thermal imaging unit for the fire department, water containment for the hospital so they can keep up with sanitation needs and communication radios for law enforcement. It was suggested that the ambulance department and fire district be included in the radio discussion to ensure that all possible incident responders have good communication.

Proposed development code changes – Planning and zoning has made the recommendation to change the development code by replacing chapter 17 which deals with road standards and construction. The commissioners will schedule a public hearing to take comment prior to making a decision.

University of Idaho representative Lyle Hansen introduced the new county extension agent Sawyer Fannesbeck. The annual agreement with the University was presented to the commissioners for approval. Also provided was the financial report indicating the approved FY2022 county budget for the extension office.

Commissioner Christophersen made the motion to approve the University of Idaho extension agent agreement.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

Commissioner Christophersen made the motion to approve the University of Idaho financial report.

Commissioner Lewis seconded. Both commissioners approved and the motion carried.

Commissioner Lewis indicated that Rhonda Neal is needed in the building inspector's office and that it might be best to hire another part time person to take on the responsibility of scheduling the events center.

Commissioner Lewis made the motion to post and advertisement for the part time events center scheduler. Commissioner Christophersen seconded. Both commissioners approved and the motion carried.

Commissioner Christophersen reported that the job posting went out for the four-cassi economic development position.

The meeting was adjourned.

A handwritten signature in cursive script that reads "Bill Lewis".

BILL LEWIS, CHAIRMAN

A handwritten signature in cursive script that reads "Matthew L. Colton".

LEM COLTON, clerk